**附件3**

**低值耐用品出入库单**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **序号** | **购置人** | **购置物品** | **入库**  **时间** | **签收人** | **领取人** | **领取**  **时间** |
| **1** |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |
| **4** |  |  |  |  |  |  |
| **5** |  |  |  |  |  |  |